

## Village of Dunlap Paint Program

The Village of Dunlap realizes the value in encouraging residents to help keep the Village of Dunlap an attractive place to live. In an effort to promote the beautification of its residential neighborhoods, the Village has established a Paint Program for residential property owners.

This program offers reimbursement of paint costs to residents who wish to paint the exterior of their homes or accessory structures (sheds, storage units or garages). Reimbursement will be granted for exterior paint only. Participants will receive reimbursement of **50 percent** of total paint costs, up to a maximum of \$250. Reimbursement of receipts will be received upon completion of project.

All Village of Dunlap homeowners and renters (with landlords' consent) are eligible to apply for assistance. The Village has allocated a limited amount of funds to be used this fiscal year and must approve any additional allocations in the future. The Village has a right to cancel the program at any time, prior to grant approval and without notice, if sufficient funds are determined unavailable.

### How do I qualify?

The property owner must be at least 18 years of age.

The structure must be a residential structure located within the municipal boundaries of the Village of Dunlap.

### How do I apply?

Interested applicants who meet the program's requirements should contact the Village to receive and complete an application form. Village staff will review the application for completion and to ensure program compliance. Submitted applications will be reviewed on a first-come, first-served basis and continuing until all funding has been used. After the funding has been used, a waiting list will be established for the next funding cycle. You must provide all receipts and the project must be completed before any costs are reimbursed.

### Required application items include:

1. Completed application form;
2. Two color photographs of the structure(s) to be painted;
3. Complete address
4. Proof of property ownership or written owner's consent and appropriate proof of that owner's ownership, if applicable;

### Project Award

Following the review and approval of the application by the Village staff, the applicant has 90 days to complete the project. Upon project completion, Village staff will visit the property to determine whether or not the project was finished as described in the approved application. Upon final inspection and with accompanying receipts for paint costs, grant money will be disbursed by a check payable to the applicant. Funds will not be disbursed for projects not in accordance with the application and original documentation.

**Applicant should NOT start paint before he/she receives notification of approval by Village staff. Any work performed prior to approval will NOT be eligible for grant assistance.**

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Name of Applicant: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant is: \_\_\_\_\_ Property Owner \_\_\_\_\_ Tenant \_\_\_\_\_ Other (\_\_\_\_\_)

When does your lease expire? (if applicable): \_\_\_\_\_

Length of time at present address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

*Note: If the applicant is not the property owner, please have the owner or an authorized representative complete the owner's consent form and attach to this application.*

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Proposed Paint Project:

Please describe the proposed project, including estimated timeframe, who will be doing the work, and paint color(s). Include two color photographs (a front view and a back view) showing the existing building conditions.

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What do you estimate all expenses for paint to be? \_\_\_\_\_

How were these estimated costs determined? \_\_\_\_\_

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The Village of Dunlap reserves the right to reject any or all applicants or to request more information from any and/or all applicants. In addition, the Village of Dunlap reserves the right to cancel the program at any time, prior to grant approval and without notice, if sufficient funds are determined unavailable by the Village of Dunlap. The applicant hereby waives any and all liability, damages, injuries, recoveries, awards, punitive damages, attorneys' fees or any other compensation from the Village of Dunlap for any injury, damage, destruction, discoloration, deterioration, loss in value or the like to person or property caused by or related to this program.

**Applicant Signature:** \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

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\*\*For Village Use Only\*\*

Date Received: \_\_\_\_\_

**Application Items Checklist:**

Completed application form	yes _____
Two color photographs of the structure(s) to be painted	yes _____
Proof of property ownership or written owner's consent and appropriate proof of that owner's ownership, if applicable	yes _____

Village staff approval to proceed with project: \_\_\_\_\_

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Upon Project Completion

Inspection done by: \_\_\_\_\_

Date: \_\_\_\_\_

Receipts received by: \_\_\_\_\_

Amount Reimbursed: \_\_\_\_\_

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Owner Consent Form

Owner's Contact Information:

Date: \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone

Village of Dunlap  
P. O. Box 17  
Dunlap, IL 61525

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I, \_\_\_\_\_, am the sole owner of the property located at

\_\_\_\_\_, in the Village of Dunlap. Currently, \_\_\_\_\_

leases or rents this property from me.

I am aware that \_\_\_\_\_ plans to participate in the Village of Dunlap Paint Program. I fully support his/her efforts to improve the appearance of my residential structure(s). Furthermore, I agree to participate in any necessary procedures in order to receive financial assistance by the Village of Dunlap for the repainting of my residential property. I hereby consent to the tenant mentioned above participating in this program and receiving the entire reimbursement from the Village.

Sincerely,

\_\_\_\_\_  
Property Owner or Authorized Representative

\_\_\_\_\_  
Authorized Representative Relationship to Property Owner (if applicable)